FRENTIX
Wissen vermitteln

Release Notes 5.1

Selectus
excellent decisions

We are pleased to launch Selectus 5.1, our next major release, which we would like to present in these release notes. With Selectus 5.1, we are taking the flexibility of the application workflow a step further - with a focus on application documents. It is now possible to rename application documents in German and English and define position-specific helper texts for the documents. In addition, application documents can now also be requested in the JPEG format.

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New features

Multilingual renaming of application documents

Description and benefits

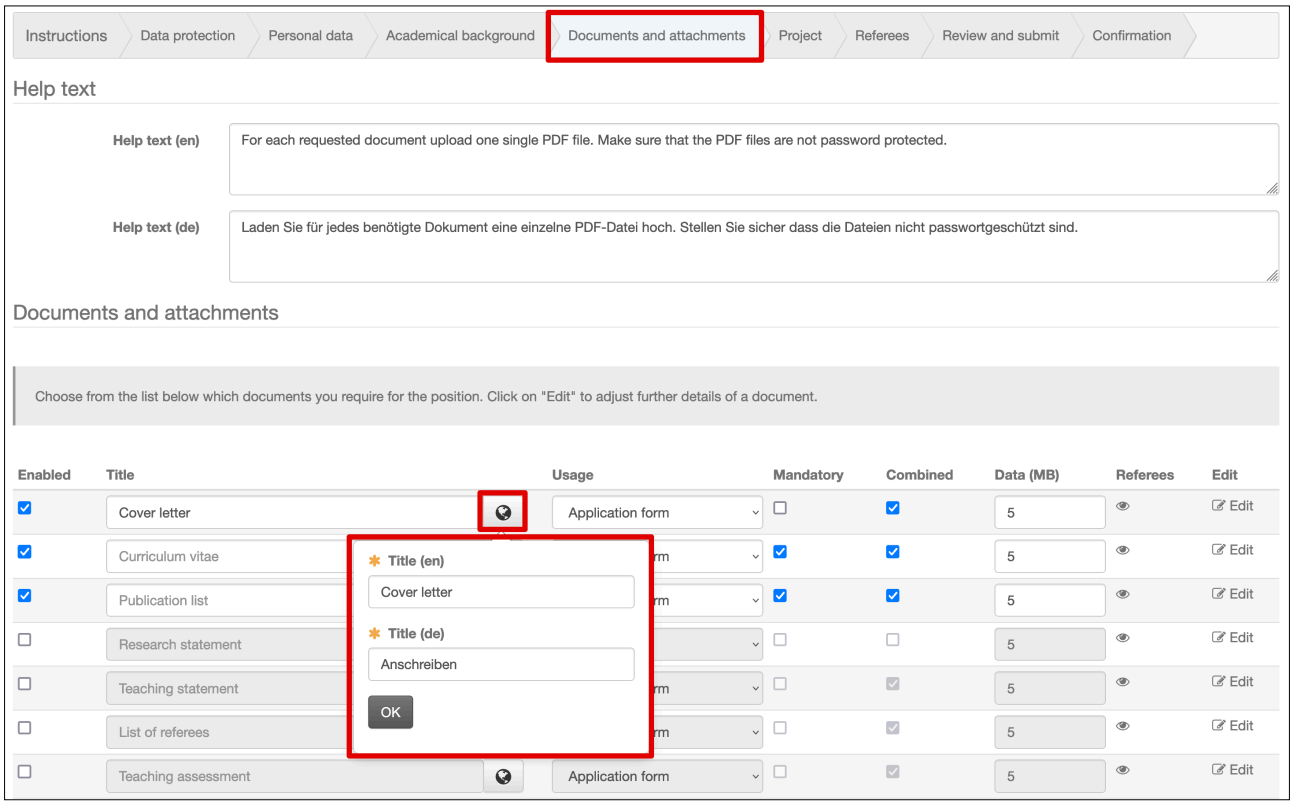
There are a number of application documents available in Selectus that can be activated at the position level - i.e., for each call. Which documents are available is defined in the system configuration. If required, these predefined documents can be renamed. If the application workflow offers a choice between German and English, the title of the document can now be modified in both languages. Previously, this was possible in one language only.

Activation

The ability to rename application documents in German and English is available by default if your Selectus instance allows applications in English and German.

Details

In the edit mode of the position, the translation dialog for the title of the document can be called up for every document via the globe icon (if the application is possible in German and English). Here you can adjust the title in both languages, if necessary.



Positions-specific helper texts for application documents

Description and benefits

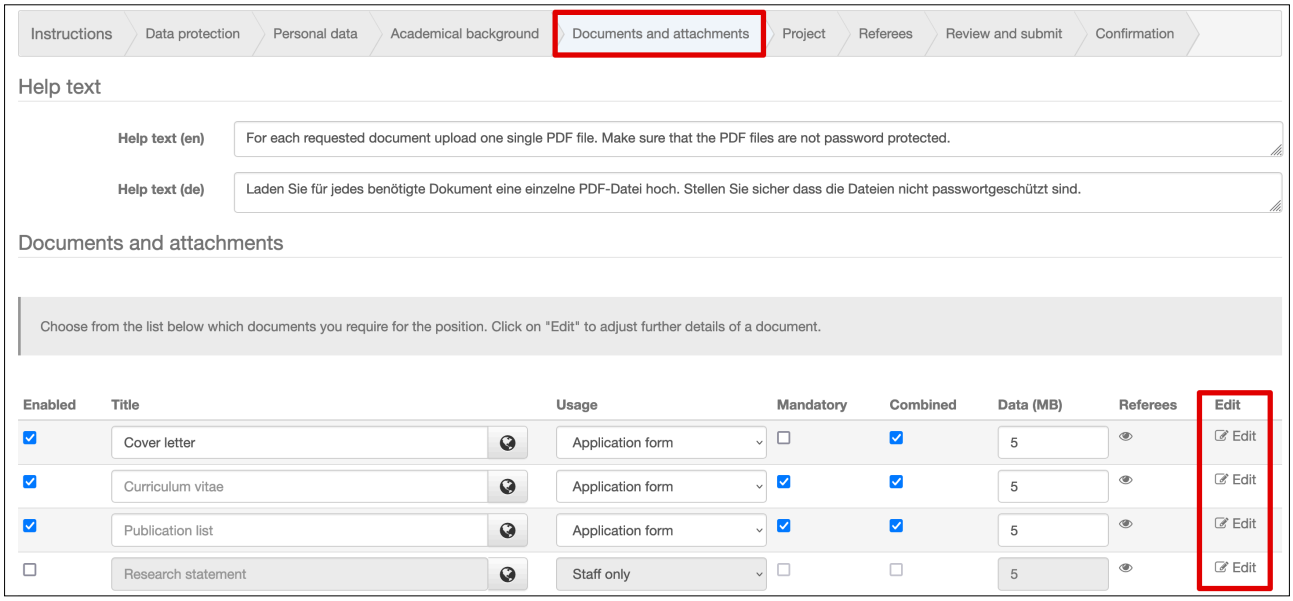
In different types of calls, there are often different requirements for the documents that are requested from applicants, e.g. with regard to the content and length of a document. Therefore, so-called "helper texts" can now be defined or adapted for individual documents at position level.

Activation

The possibility of entering or adjusting helper texts for documents at position level is available by default and cannot be deactivated. If you would like to define standard helper texts that appear as default in every position, such default texts can be configured at system level by frentix.

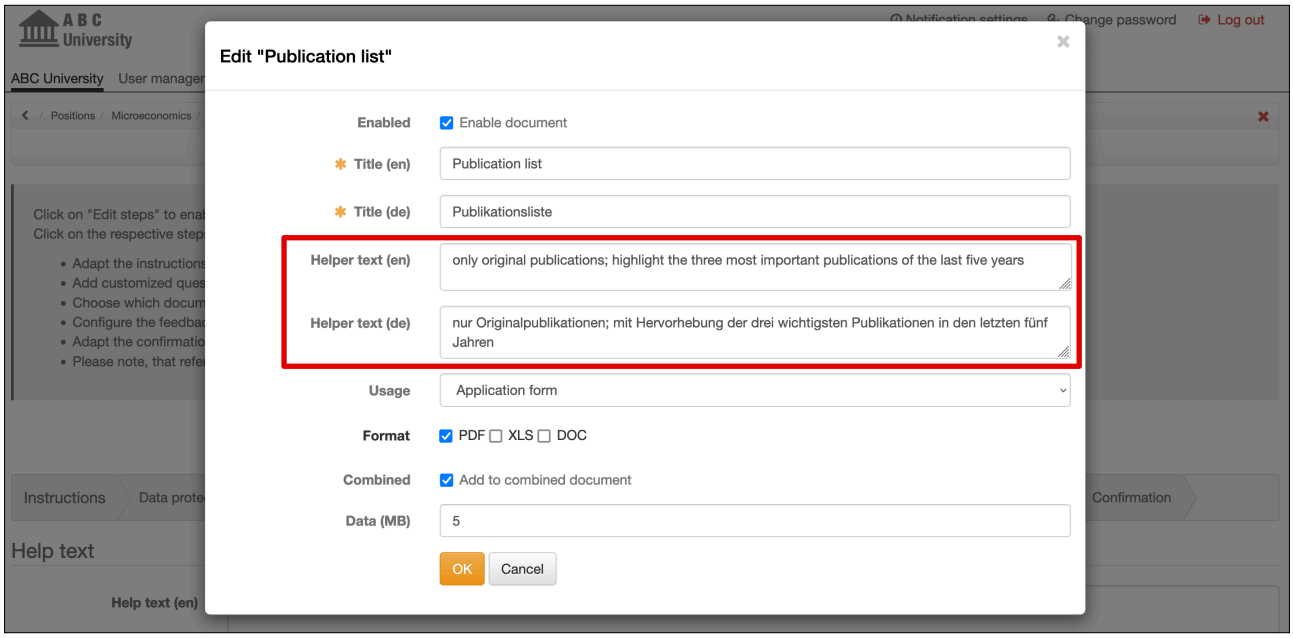
Details

When configuring the application documents in the edit mode of the position, further customization options can be called up with "Edit".

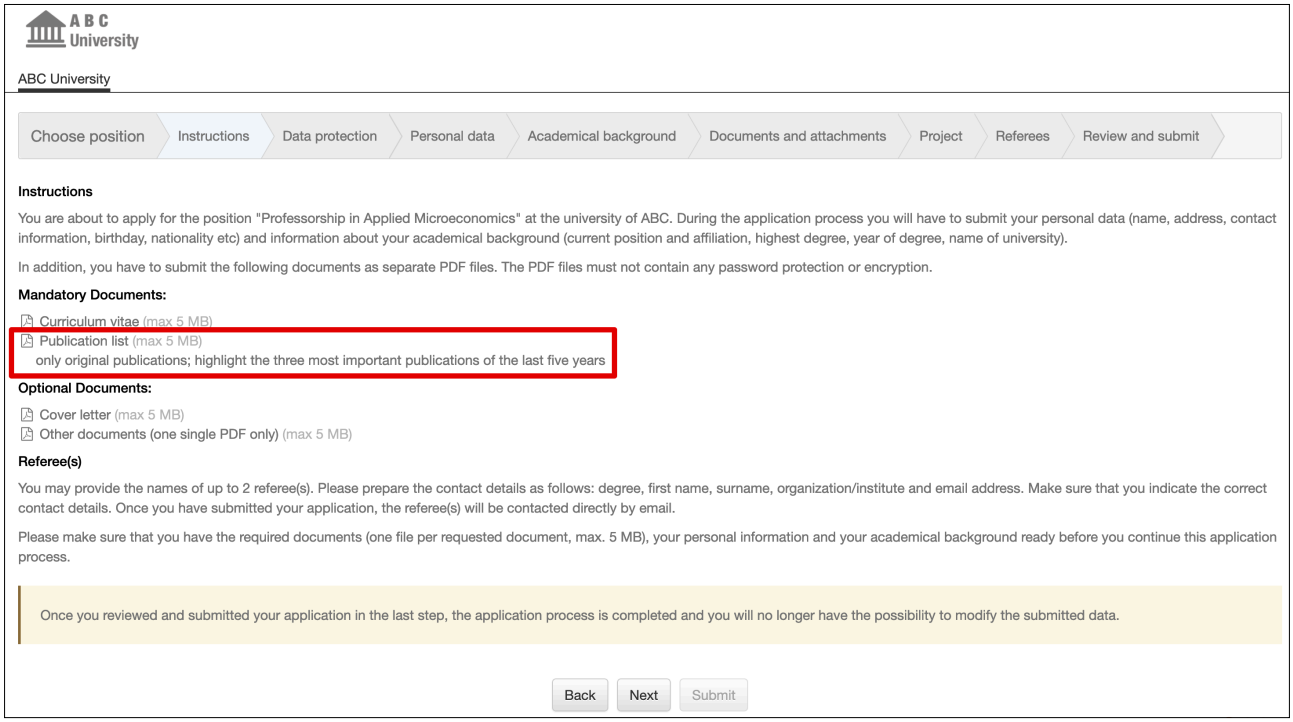


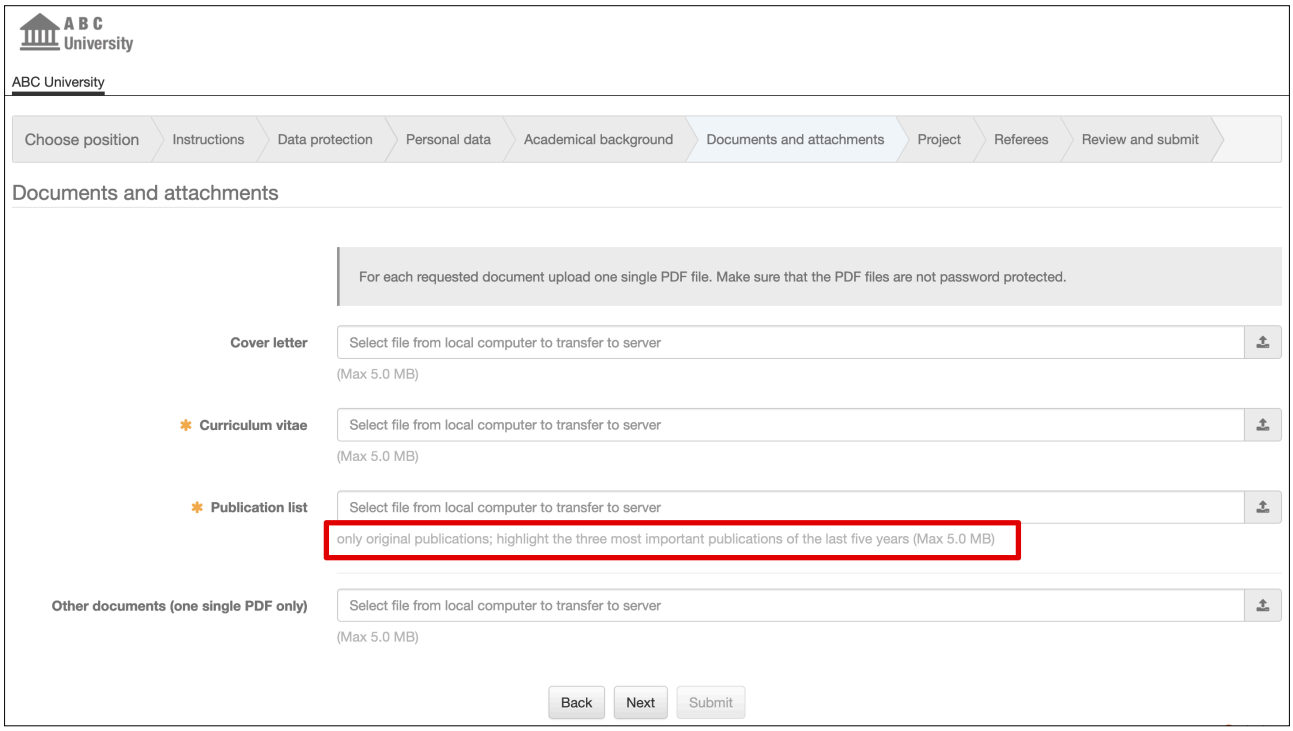
In this dialog, the helper texts can be entered in the activated languages.

Note: If on your Selectus system documents can be – in addition to PDF – requested in other formats (DOC, XLS), you will find this configuration option now also under "Edit".



The helper texts are shown to applicants in the "Instructions" step and in the "Documents and Attachments" step. The texts are automatically completed with the maximum document size (as well as with the requested format, if document formats other than PDF are possible on your system).




ABC University
ABC University
Choose position
Instructions
Data protection
Personal data
Academical background
Documents and attachments
Project
Referees
Review and submit
Documents and attachments
For each requested document upload one single PDF file. Make sure that the PDF files are not password protected.
Cover letter
Select file from local computer to transfer to server
(Max 5.0 MB)
Curriculum vitae
Select file from local computer to transfer to server
(Max 5.0 MB)
Publication list
Select file from local computer to transfer to server
only original publications; highlight the three most important publications of the last five years (Max 5.0 MB)
Other documents (one single PDF only)
Select file from local computer to transfer to server
(Max 5.0 MB)
Back
Next
Submit

Document format JPEG

Description and benefits

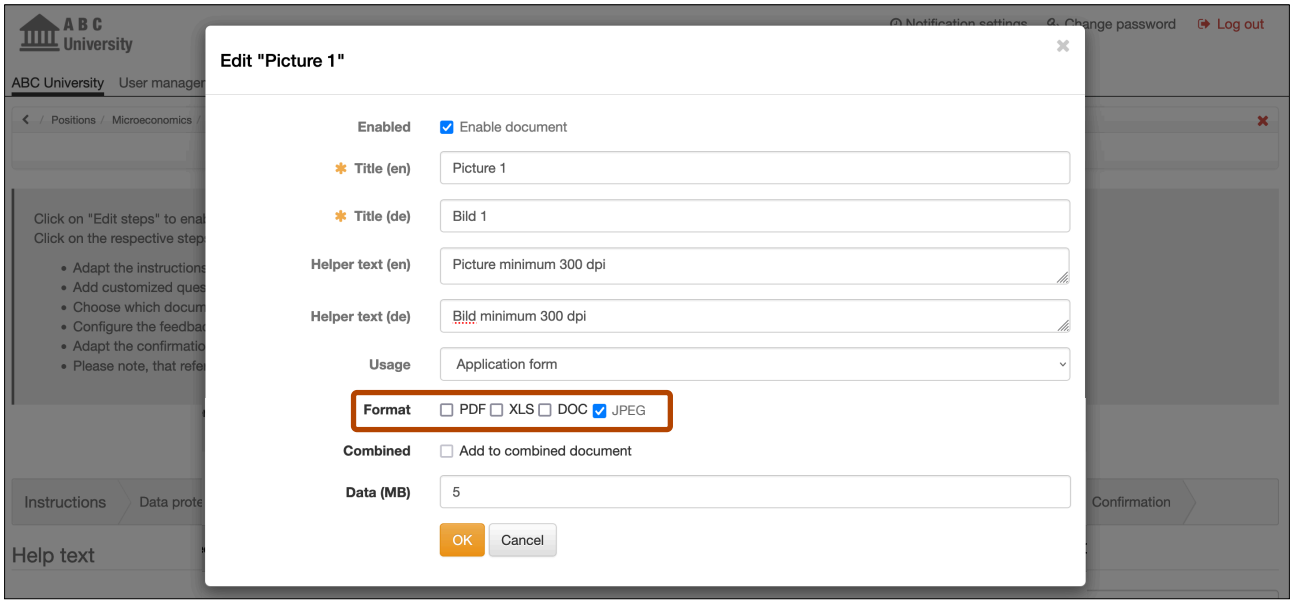
Application documents are requested in PDF format by default. However, your Selectus system can be configured to request application documents in other formats. Previously, these additional formats were limited to DOC (Word) and XLS (Excel). Now, applicants can also be required to submit documents in the JPEG image format.

Activation

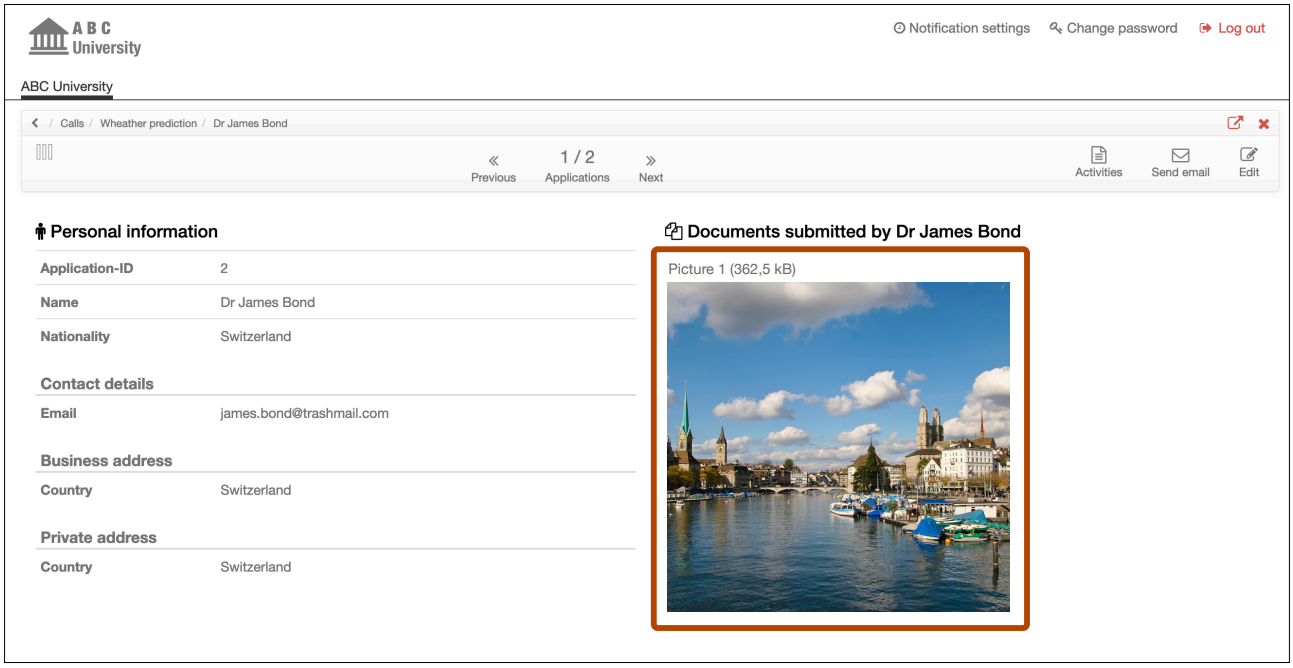
The option to request application documents in JPEG format can be enabled by frentix in the system configuration, if desired.

Details

In the Edit mode of the position, when configuring the application documents, customization options can be called up with "Edit". In this dialog, the required document format can be selected. Note: Only documents in PDF format can be integrated into the combined file.



JPEG documents are displayed in reduced size directly in the application dossier and can be opened or downloaded separately in full size.

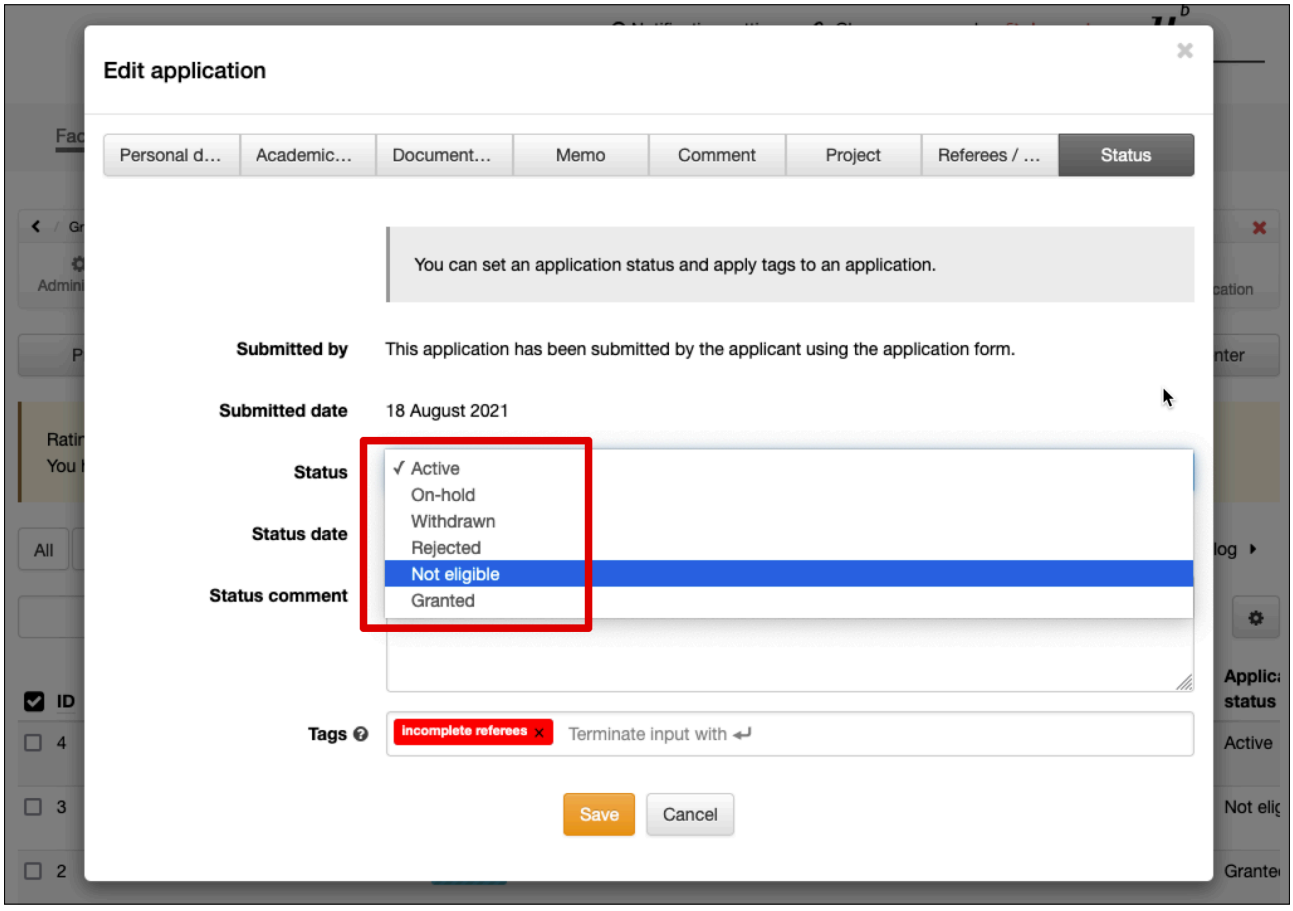


Improvements

Additional application status information

The application status for project evaluation systems has been extended. In addition to the existing status indicators (Active, Withdrawn, On-hold, Rejected), the status indicators "Not eligible" and "Granted" are now also available. If an application has the status "Not eligible" or "Granted", committee members cannot rate/review it.

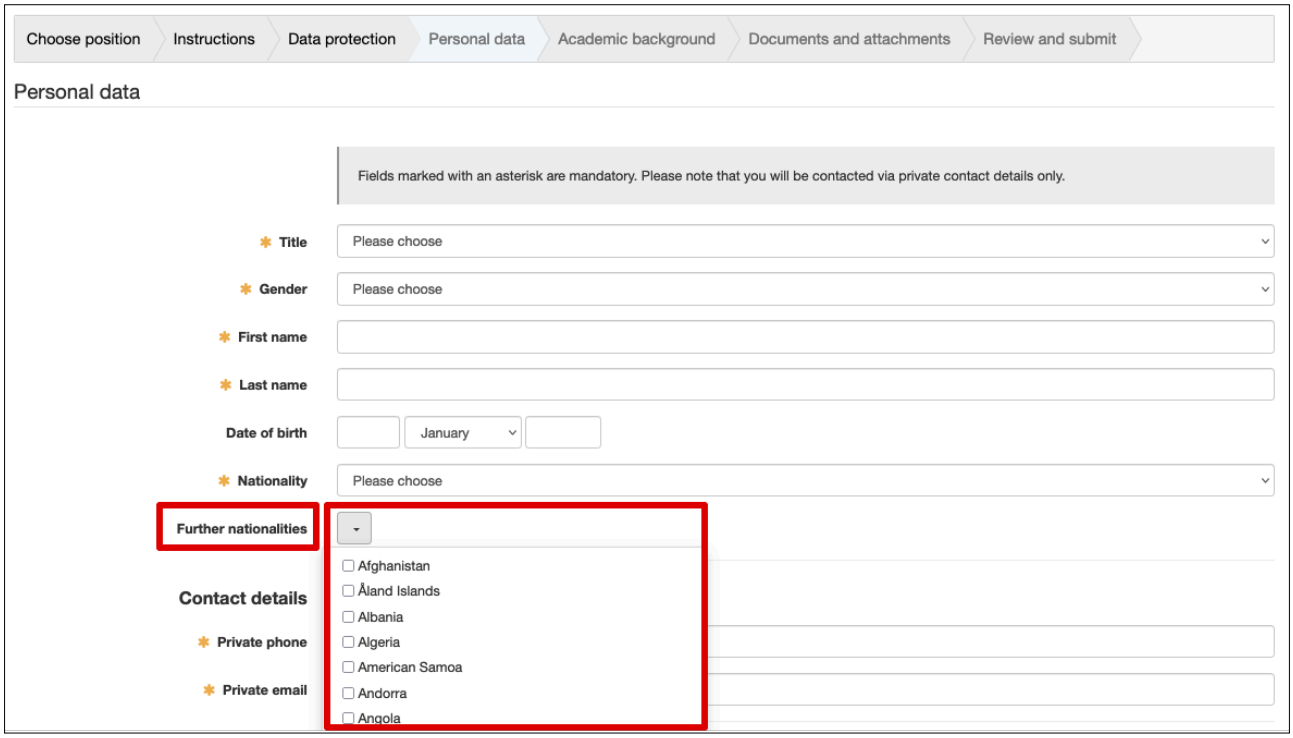
The new status indicators are not available by default, but can be activated by frentix upon request.

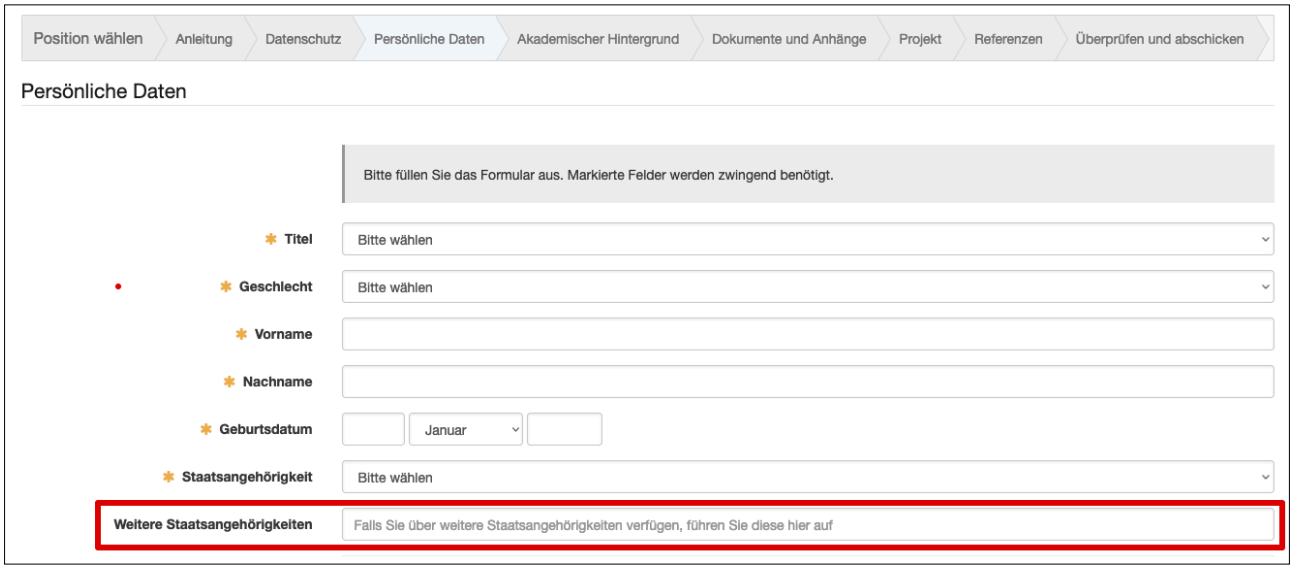


Field for further nationalities

The options for requesting information about multiple nationalities from applicants have been expanded. In addition to the main nationality, additional nationalities can now be requested either as free text or as a multi-select dropdown.

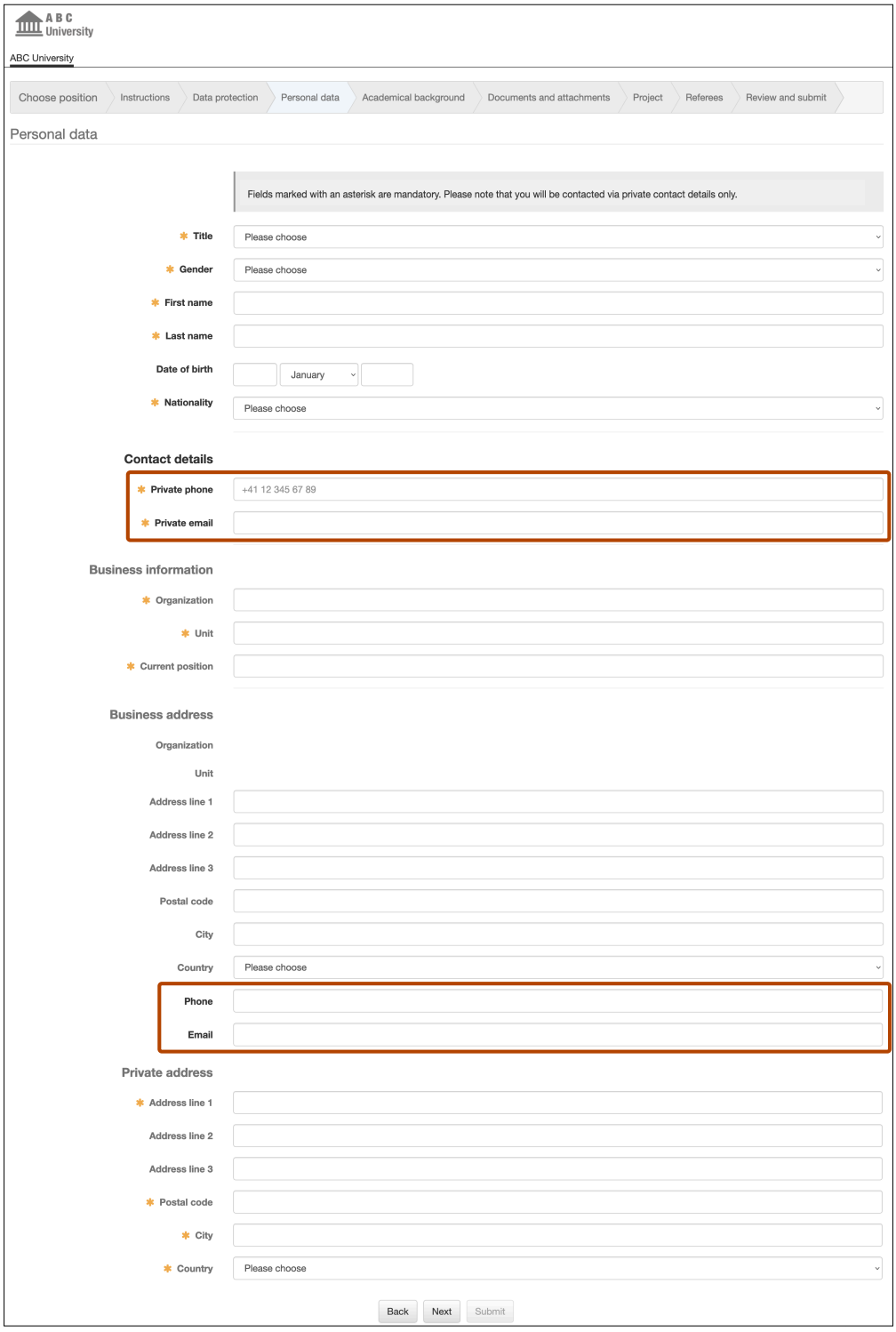
If you want to request information about additional nationalities from applicants, one of the two options can be activated by frentix as a standard field in the "Personal data" tab.





Fields for business email and phone number

By default, applicants are asked in the "Personal Data“ tab under "Contact details" for an email address and - depending on the system configuration - also a phone number and/or cell phone number. It is now possible to have frentix configure your Selectus system to explicitly ask for private information under "Contact details" and to additionally ask for the business email address and phone number under the business address - either as mandatory or optional standard fields.
Note: emails sent to applicants via Selectus will only be sent to the address entered under "Contact details". Multiple applications will also only be identified via this email address.



Small improvements and bug fixes

Since the last major release we have also fixed some bugs and improved Selectus in general.

Area	Improvemnt
Application list	We fixed the problem that, when logging in again with an activated filter, the application list was not displayed correctly.
Application list	We fixed the bug that the application list could not be sorted correctly by custom fields.
Application workflow	We fixed the bug that position-specific customized help texts were not always displayed correctly.
Application workflow	Multiple applications for the same or different positions are now recognized regardless of the upper/lower case of the applicant's e-mail address.
Emails	In the list of variables which can be used in email templates, the explanation text has been improved. Now the function of the the variables with a „!" is explained.
Notifications	In the notification emails, the affected position is now visible in the messages.
Referees / experts	There is a new check before sending emails to referees/experts, which verifies that the URL for uploading reference letters/expert assessments is correct.
Security	The log4j vulnerability has been fixed.